

BAY CITY CITY COMMISSION

Synopsis of Regular Meeting

June 20, 2022

The meeting was called to order by Mayor Kathleen Newsham at 6:00 PM.

Commissioners Present: Jesse Dockett, Kristen Rivet, Trey Pinkstock, Brentt Brunner, Rachelle Hilliker, Christopher Girard, Kerice Basmadjian, Ed Clements, and Cordal Morris, 9; Mayor Kathleen L. Newsham.

Absent: None.

A proclamation proclaiming LGBTQ+ Pride Month - June 2022, was presented.

A presentation on the severe storm cleanup was made by Electric Director Adam Webster

The following items were approved:

- City Commission Minutes (6/6/22)
- City Commission Closed Session Minutes (6/6/22)
- Accounts and Claims in the amount of \$646,583.28 and investments and Wire Transfers in the amount of \$660,984.40, less adjustments of \$5,348.32 (6/13/22), Accounts and Claims in the amount of \$3,797,233.53 and Investments and Wire Transfers in the amount of \$408,958.70 (6/21 /22)
- Payroll in the amount of \$1,090,987.60 (6/9/22)
- Request of Matt Nemode of Mode's Tavern, for approval of an addendum to the special event permit for the Linn Street Feet on the Street, adding permission to have a vendor in the closure area
- Appointment of Robert Chadwick, II, Bay City, to the Columbus Avenue Management Board, term to expire October 31, 2023
- Appointment of Allan Kory, Tony Dodick, and Tim Walli, all of Bay City, to the Midland Street Management Board, terms to expire June 30, 2025
- ARPA Contract with the Bay Area Chamber of Commerce for the Workforce Development Program, a Joint Agreement between the City of Bay City and Bay County, in the amount of \$565,667
- Budget amendments in the amount of \$4,662,502 for the Fiscal Year 2021/2022 budget
- Ratification of the contract with Great Lakes Hydroseeding and Landscaping, Inc., Bay City, for cutting weeds & tall grass in the amount of \$47,000, for the Code Enforcement Department
- Purchase of four 2022 Chevrolet Tahoe, 4WD vehicles from Berger Chevrolet, Grand Rapids, MI, through the MiDeal cooperative purchasing program in the total amount of \$155,696, for the Public Safety Department
- Change Order No. 1 to the contract with Kent Power Inc., Rockford, MI, in the increased amount of \$48,639.46

Report was made by the City Manager.

Andrea Burney, Darold Newton, Alex Dewitt and Melissa Bergey spoke during public input.

A public hearing was held on Ordinance amendment to the Code of Ordinances, Chapter 2 - Administration, Article VI - Finance, Division 2 - Purchases, Section 2-286 (2), 2-287(b) and 2-287 (d), regarding responsible contracting. No one came forward.

SPECIAL ORDER

Ordinance No. 2022-3

Be It Ordained by the City of Bay City: that the Code of Ordinances of the City of Bay City, Chapter 2 - Administration, Article VI - Finance, Division 2 - Purchases, Section 2-286 (2), 2-287(b) and 2-287 (d)(2) and (3), regarding responsible contracting be amended to

read as follows:

Sec. 2-286. - Pre-Qualifying Screening.

(2) If no bid is required, the prospective contractor must submit a questionnaire no fewer than thirty calendar days prior to execution of the contract in order to allow full review of the questionnaire. Questionnaires will be public records and information contained therein will be available for public review, except to the extent that such information is exempt from disclosure pursuant to applicable law. The Purchasing Department must rely on responses to the questionnaire, information from compliance and regulatory agencies, and/or independent investigation to determine bidder responsibility. All questions must be fully answered on the questionnaire. If a contractor fails to provide all of the required information on the pre-qualifying questionnaire, they must be determined to be a non-responsible bidder unless deemed a responsible bidder after a responsibility hearing.

Sec. 2-287. - Bid Evaluation Criteria.

(b) Corporate Accountability (25%)

(1) Qualifications of management and supervisory personnel who are anticipated to be assigned by the bidder.

(2) Documentation of whether the bidder has a quality assurance program and if so, the results of any such program on the bidder's previous projects.

(3) Certification that all construction work for this project must proceed economically, efficiently, continuously and without interruption.

(d) Workforce Development (15%)

(1) Documentation as to pay rates of employees and whether the bidder provides health insurance, pension or other retirement benefits, or other benefits to its employees.

(2) Documentation of one of the following:

a. As to whether the bidder has participated in a Class A Apprenticeship Program for the past three years, at a minimum, for each separate trade or classification in which it employs craft employees and shall continue to participate in such programs for the duration of the project. Class A Apprenticeship Program is an apprenticeship program that is currently registered with and approved by the U.S. Department of Labor, or a state apprenticeship agency and has graduated apprentices to journey person status for at least three of the past five years. A role setting forth the trade and classification of craft employees with their names and addresses will be furnished in order to verify participation in a Class A Apprenticeship Program.

b. Documentation of how the bidder assesses the skills and qualifications of any employees who do not have master or journey person certification or status or are not participants in a Registered Apprenticeship Program.

All other sections remain unchanged.

A motion was made by Commissioner Girard, seconded by Commissioner Dockett to adopt Ordinance No. 2022-8.

Motion approved by the following vote:

Yes, Commissioners Dockett, Rivet, Pinkstock, Brunner, Hilliker, Girard, Basmadjian, Clements Morris, 9.

No, Commissioner, none.

The meeting adjourned at 6:50 PM.

Kathleen Newsham, Mayor
Jamie C. McFarland, Deputy City Clerk