

BAY CITY CITY COMMISSION
Synopsis of Regular Meeting
January 17, 2023

The meeting was called to order by Commission President Jesse Dockett at 6:00 PM.

Absent: None.

Commissioners Present: Jesse Dockett, Joseph Rivet, Andrea Burney, Brentt Brunner, Rachelle Hilliker, Shelley Niedzwiecki and Ed Clements, 7.

The Comprehensive Annual Financial Report for FY ended June 30, 2022, was presented.

Excused: Commissioners Christopher Girard, Cordal Morris, 2; Mayor Kathleen L. Newsham.

An ARPA Update was presented.

The following items were approved:

- City Commission Minutes (1/3/23)
- Accounts and Claims in the amount \$1,220,910.01 and Investments and Wire Transfers in the amount of \$1,310,590.53 (1/9/23), and Accounts and Claims in the amount of \$1,004,678.71 and Investments and Wire Transfers in the amount of \$1,244,697.10 less adjustments of \$2,688.40 (1/16/23)
- Payroll in the amount of \$1,084,431.50 (1/5/23)
- Settlement Agreement with Short Realty Company, Inc., Bay City, to obtain an avigation easement over the property located at 459 South River Road, Bay City
- Appointments to the Planning Commission of Thomas Barba and Ashley Meier, terms to expire October 21, 2025, and Michael Berne, term to expire October 21, 2026
- Commissioner Dockett and Mayor Newsham's resolution appointing Commission liaisons to various boards and commissions in the City of Bay City

Melissa Burgey, Ben Tenney, Janine Kravetz and Teresa Langin spoke during public input.

Ordinance Amendment to the Code of Ordinances, Chapter 102 - Traffic and Vehicles, Article II - Motor Vehicle Code, Section 102-57(a)(b) – regarding truck routes was received for first reading and referred to next meeting for second reading and possible adoption.

Public Hearing was held on Ordinance Amendment - Chapter 2 - Administration, Section 2-1(d), regarding Payment Types. No one came forward.

Public Hearing was held on Ordinance amendment to the Code of Ordinances, Chapter 106 - Utilities, Article II, Section 106-303, regarding sewer rates. No one came forward.

Public Hearing was held on Ordinance amendment to the Code of Ordinances, Chapter 106 - Utilities, Article II, Section 106-433, regarding water rates. No one came forward.

SPECIAL ORDER

Ordinance No. 2023-1

Be it Ordained by the City of Bay City: that the Code of Ordinances of the City of Bay City, Chapter 2, Administration, Section 2-1, be amended to read as follows:

Sec. 2-1. City services; fees.

(d) In all governmental transactions of \$100.00 or more, in which the city is the payee and a debit or credit card is used by the payor, the debit or credit card used by the payor shall be assessed an additional, separate service fee between 2.50% and 2.75% based upon the fee charged by the third-party service provider. If the payment is less than \$100.00, the service fee will be between 2.50% and 2.75% based upon the fee charged by the third-party service provider, plus an additional 50 cents. In all governmental transactions in which the city is the payee and an e-check or e-savings is used by the payor, the payor shall be assessed an additional, separate convenience fee of \$1.00 by the third-party service provider. In all governmental transactions in which the city is the payee and Interactive Voice Response (IVR) is used by the payor, the payor shall be assessed an additional, separate convenience fee of 95 cents by the third-party service provider.

A motion was made by Commissioner Hilliker, seconded by Commissioner Rivet to adopt Ordinance No. 2023-1.

Motion approved by the following vote:

Yes, Commissioners Dockett, Rivet, Burney, Brunner, Hilliker, Niedzwiecki, Clements, 7.

No, None.

SPECIAL ORDER

Ordinance No. 2023-2

Be It Ordained by the City of Bay City: that the Code of Ordinances of the City of Bay City, Chapter 106, Utilities, Article II, Sec. 106-303, be amended to read as follows:

lows:

Sec. 106-303. Sewage service charges.

(a) The rates and charges for sewage service for domestic users are based upon the water consumption and water meter size or sewage flow consumption and flow meter size. The total charge for domestic users is the sum of the monthly customer charge set forth in Schedule A in this section plus the commodity charge set forth in Schedule B in this section.

(b) For non-domestic users, the rates and charges for sewer service are based upon the water consumption, water meter size or sewage flow consumption and flow meter size, if any, and industrial cost recovery charges, if any, and non-domestic charge. The total charge for a non-domestic user is the sum of:

(1) The sum of the monthly customer charge set for in Schedule A of this section plus the commodity charge set forth in Schedule B in this section; and

(2) The extra strength surcharges, if applicable, set forth in section 106-304: and

(3) The non-domestic charges set forth in section 106-305.

SCHEDULE A.

Distribution of Monthly Customer Charge to Meter by Size – In City All bills rendered on or after February 1, 2023

Meter Size (Inches)	Monthly Customer Charge
5/8"	25.54
3/4"	36.78
1"	65.38
1 1/2"	147.12
2"	261.55
3"	588.48
4"	1,046.18
6"	2,353.92
8"	4,184.74
10"	6,538.66
12"	9,415.67

**SCHEDULE B.
COMMODITY CHARGE**

A. For all users of the wastewater facilities inside the City, there shall be a commodity charge per ccf for all bills rendered on or after the effective date as follows:

Effective Date	Charge/ccf
February 1, 2023	\$7.95
February 1, 2024	\$7.38
February 1, 2025	\$6.83

The commodity charges are composed of a charge for operation, maintenance, and replacement of treatment and interceptor facilities, plus a charge for operation, maintenance and replacement of collectors and storm facilities.

A motion was made by Commissioner Brunner, seconded by Commissioner Hilliker to adopt Ordinance No. 2023-2.

Motion approved by the following vote:

Yes, Commissioners Dockett, Rivet, Burney, Brunner, Hilliker, Niedzwiecki, Clements, 7.

No, None.

SPECIAL ORDER

Ordinance No. 2023-3

Be It Ordained by the City of Bay City: that the Code of Ordinances of the City of Bay City, Chapter 106, Utilities, Article III, Sec 106-433 be amended to read as follows:

Sec. 106-433. – Rates and Billing for metered services inside the City.

(a) The rates for water service shall include volume charges on all bills rendered on or after the effective date as follows:

Effective Date	Charge/CCF
February 1, 2023	\$4.51
February 1, 2024	\$4.98
February 1, 2025	\$5.48

Schedule A

Distribution of Monthly Customer Charge By Meter Size

Primary and Sprinkler Meters

For all bills rendered on or after February 1, 2023

Meter Size (Inches)	Monthly Customer Charge (\$)	
	Primary Meter	Sprinkler Meter
5/8"	21.80	1.00
3/4"	31.40	1.50
1"	55.81	2.00
1.5"	125.58	2.00
2"	223.25	2.00
3"	502.30	2.00
4"	892.98	2.00
6"	2,009.22	2.00
8"	3,571.94	2.00

For all bills rendered on or after February 1, 2024

Meter Size (Inches)	Monthly Customer Charge (\$)	
	Primary Meter	Sprinkler Meter
5/8"	21.80	2.00
3/4"	31.40	2.50
1"	55.81	3.00
1.5"	125.58	3.00
2"	223.25	3.00
3"	502.30	3.00
4"	892.98	3.00
6"	2,009.22	3.00
8"	3,571.94	3.00

For all bills rendered on or after February 1, 2025

Meter Size (Inches)	Monthly Customer Charge (\$)	
	Primary Meter	Sprinkler Meter
5/8"	21.80	3.00
3/4"	31.40	3.50
1"	55.81	4.00
1.5"	125.58	4.00
2"	223.25	4.00
3"	502.30	4.00
4"	892.98	4.00
6"	2,009.22	4.00
8"	3,571.94	4.00

(b) The rates for water service shall include a monthly customer charge imposed in accordance with Schedule A.

(c) The rates for water service shall include a monthly service pipe lead abatement charge of \$2.00 per billing, dedicated to the replacement of the City portion of existing lead service pipes.

(d) The rates for water service shall include a Purchased Water Cost Adjustment of \$0.08/CCF on all bills rendered after the effective date of February 1, 2023. After the effective date the City of Bay City will increase/decrease the Purchased Water Cost Adjustment upon any increase/decrease in the cost of water approved by the Bay Area Water Treatment Plant Advisory Committee and imposed by the Board of County Road Commissioners.

(e) A late payment charge of two percent of the unpaid balance, not compounded, net of taxes, shall be assessed to any bill which is delinquent. The two percent per month late payment charge may be waived for up to 15 days for qualifying senior citizens, upon receipt of a proper request and affidavit attesting to their current inability to pay, provided that they will receive their next social security check and make payment within the 15 day grace period.

A motion was made by Commissioner Hilliker, seconded by Commissioner Brunner to adopt Ordinance No. 2023-3.

Motion approved by the following vote:

Yes, Commissioners Dockett, Rivet, Burney, Brunner, Hilliker, Niedzwiecki, Clements, 7.

No, None.

The meeting adjourned at 6:33 PM.

Kathleen L. Newsham, Mayor
Tema J. Lucero, City Clerk